

<b>Minutes of Ordinary Meeting</b>		
Date:	11 <sup>th</sup> February 2021	
Time:	7pm	
Location:	By Zoom	
Present:	Trustees: Nic S, Kenny McD, Sam R, Heather D, Brian Mac, Romaine W (Sec), Staff: Alison J Member: Lauchlan M-B	
<b>Agenda items</b>		<b>Actions</b>
1	<b>Welcome and Apologies:</b> Lavinia M-B sent apologies after internet connection failure. The meeting was chaired by Nic, then Brian when Nic's signal became intermittent.	Chair
2	<b>Declaration of interest:</b> None	
3	<b>Review of actions from previous meeting:</b>  The year-end accounts have been sent to new accountants Ainslie Smith. AJ will follow up their progress.  Roy Thorburn has read through our e-planning portal planning application and agreed it was ready for submission. Now submitted, it is expected to take at least 8 weeks.  Julian was thanked by LMB.	AJ
4	<b>Minutes of previous meeting:</b>  Proposed by BM, seconded by SR.	
5	<b>Finance Update:</b>  All bank accounts have been reconciled until end January. Debtors and Creditors - £1900 is owed from A&BC for toilets. The container and bunks have already been paid for. Cash in hand is £82k, unrestricted £53k. This amount well exceeds our reserves policy.  The bunkhouse is still benefitting from 5%VAT on accommodation, but as it expires at end March, early bookings would be beneficial.	

	<p>The 500 club is slowly picking up members.</p> <p>The furlough scheme is still in place until the end of March.</p> <p>Covid Business support was not available to level 3 areas in the latter part of 2020 but new funds are now available for the islands. No need to reapply. A specific hostel fund is about to become available and AJ will apply.</p> <p>The Foyle foundation moneys are in, and suitable social media thanks will be posted.</p>	<p>AJ</p> <p>AJ</p>
<p>6</p>	<p><b>Management Update for Coll Bunkhouse and An Cridhe:</b></p> <p>Diggerwork to clear the scrub in front of the bunkhouse has progressed, and once the soil has been removed from site board members will meet to decide on landscaping. Aggregate will be brought in, and the area will become an easier to manage space for car parking and better equipped and flatter campervan sites. This landscaping work is part of HIE grant. Electrician has been contacted to see if he can be available mid-March.</p> <p>6 picnic benches have been ordered.</p> <p>The container – part of the Adapt and Thrive grant – will be ready for collection on the 12<sup>th</sup> March. Beds and small items have now been ordered and paid for in readiness for the adapted bunkhouse.</p> <p>The board agreed to the purchase of an Android tablet to be used as part of a new self-service payment system at An Cridhe where users can self-serve in using and paying for services. Booking software is desirable but previously trialled software is not suitable for An Cridhe.</p> <p>Staff have accessed online training in various health and safety modules including ladder training, COSSH awareness, legionella awareness training, and slips, trips and hazards training. £70 spent.</p>	
<p>7</p>	<p><b>Development Coll – Update on other Projects:</b></p> <p>Playpark. Planning in Principle has been applied for. The committee are looking into a template for a suitable lease between DC and the Playpark as a formal agreement will most probably be necessary before they apply for some grants.</p>	

8	<p>AOCB</p> <p>AJ flagged up a potential upcoming problem in that because of the covid restrictions to business, we are at risk of not meeting partial exemption thresholds for VAT. The DTAS are looking into this as many Development Trusts will be hit badly by this.</p> <p>A Covid update has been sent out to all current bookings for the bunkhouse detailing the measures that have been taken.</p> <p>Discussions around changes to an MOU that affects Coll Bunkhouse are ongoing with the customer.</p> <p>It was decided that there was no need to call a private meeting to immediately follow this one.</p>	AJ
9	The next meeting will be held by Zoom at 7pm Thursday 11 <sup>th</sup> March 2021.	
<b>Signed:</b>		<b>Date:</b>

Minutes