

**Development Coll**  
**Directors' meeting**  
**Wed 8<sup>th</sup> Feb 2012, Island Cafe**

Present : Di McDonnell, Peter Wilson, Fra MacIntyre, Emma Grant, Vic Bastow, Nic Smith, Seonaid Maclean-Bristol, Pauline White, Romyne Wainwright, Colin Scott

- 1) Apologies: Huw Roberts, Paula Jamieson, Kip Poulson, John Wheeler-James, John Fraser
- 2) Register of Interest : there were no registers of interest.
- 3) Minutes of meeting 18<sup>th</sup> January : a paragraph was clarified regarding the delay in An Cridhe build, then the minutes were passed.
- 4) Finance: Fra presented the quarterly management report, various questions arose all of which were answered clearly. The overall picture is good.

SMB proposed that EG be paid for the 12 hours outstanding from her input in the EGF application, this money to come from the Inter-island meeting profit. Also EG is to be paid for a further 7 hours for work done for the EGF since the successful application, this money to come from the EGF funds. Unanimous agreement from Directors.

- 5) Company business: Directors' training – there is a one-day course in Oban 'finances within the charitable sector' that would be very appropriate for DC. Suggested that LMB, VB & Fra could go. Funded by EGF, training company called 'Just Enterprises'.
- 6) An Cridhe: Directors tour set for Saturday 24 March and Saturday 21 April, after second boat.

There was some discussion re arrival of flashings. SMB to follow up with EG and JF.

The Opening Event Committee has had their first meeting, mostly discussing Corporate Sponsorship.

Fencing – nothing new to report.

Need someone to step forward who is prepared to take charge of the Centre Finance. Need to start formulating a transitional management committee. **EG** poster meeting for Monday 5<sup>th</sup> March, Directors to put word about, and try and encourage reps of user groups to come.

**PW** to create job description for centre co-ordinator, book-keeper, cleaner, janitor, and send it round directors & user group members for input/approval.

- 7) Other projects – informal tourism group met Tuesday 7<sup>th</sup> February. 7 people attended, very positive, decided to follow up Dark Skies Project, Coll residents e-mailed to ask their feelings about it. Would extend our tourist season.

EGF project – recruitment of Business Development officer (BDO). 20 candidates expressed interest, 13 formal applications, shortlist of 5, 1 dropped out, interviewed 4. Appointed George McConnechie, experience in tourism, social enterprise, charity, social return of investment (SRI). Post to be taken up in early March. Di executive of project & mentor, Huw going to monitor targets and performance, both Di & Huw will be reporting to Board. Kip and Lavinia investigating accommodation options.

Housing – 8 people attended Housing meeting today. Needs analysis survey being re-done in April. Derek Logie of Rural Housing Scotland is coming in for a whole week to do a confidential house-to-house survey. Plan to contact Coll diaspora for input. Plan to look at all housing options available not just new-build, eg empty second houses, or renovating slightly run-down properties with a long lease. Problems left with Rural Housing Action Grant having stopped were noted.

- 8) AOB – SMB proposed Colin Scott as a co-opted Director, PW seconded. A vote of all directors present was taken, and he was unanimously invited to take up the role, which he accepted.

Confidential addendum to point 6)

It has been brought for the first time to the attention of the directors that the delay in the arrival of the flashes could be a design team fault. This in turn makes any delay a client liability. The directors are very agitated as the delay in the arrival of the flashes has not been clearly labelled as a design team fault or a contractor fault.

**SMB** to e-mail both Architect and Contractor to ascertain where the hold-up lies, and to express the deep concerns of the directors at the lengthy delay in this information coming to us, the client, when we may be liable. Cc JF

**EG** to ascertain the exact financial impact of any delay.

**EG** to double check the process on any over-run of the contract.