

DEVELOPMENT COLL

Minutes of the Meeting of Directors held on Wednesday, 5th June 2013 at An Cridhe

Present: Seonaid Maclean-Bristol (Chair)
Lavinia Maclean-Bristol, Nic Smith, Louis Romeo, John Fraser, Jean Peddie
(Minute taker)

Two members of the public were in attendance

Internet Link: Intermittent link made with Juliette Summers through Facetime and mobile 'phone until the end of item 7.1

- 1 Apologies: Jen Byram
- 2 Register of Interests - None
- 3 The Minute of the previous meeting held on 1st May 2013 was agreed to be accurate subject to the following corrections: Item 8.1.2 should read 'Regarding money from the Council, it was reported that Fred Hall was presenting DC's case. Item 8.1.2 at Jane reported...should read Jane reported that an engineer had called in to look at the pump.
- 4 Matters Arising
 - 4.1 Nic reported that water meters had not yet been installed
 - 4.2 Louis reported that he had not yet looked into PAT testing.
 - 4.3 Regarding Fire Maintenance - Nic stated that she would chase Jane regarding this issue. Both the outside lights and the Gas Cooker were outstanding.
- 5 Finance
 - 5.1 The date for the retention funds to be paid is July 4th 2013.
- 6 EGF - Update
 - 6.1 Seonaid reported on the Governance Training held on 25th May. A Directors' Handbook is to be produced. Helen Munk from EVH to undertake additional work.
Action: Louis to chase H Munk and Pamela Redpath.
- 7 Company Business
 - 7.1 Seonaid reported that during the Governance Training Directors had considered the distribution of projects such as Affordable Housing. Seonaid read from an e-mail from Derek Logie of Rural Housing Scotland. Recruitment to take place next week for an officer to promote this. Seonaid stated that a Rural Housing Scotland survey demonstrated the need for affordable housing on Coll. Jean enquired whether this might be something for Coll Community Council (CCC) to take up. Seonaid asked if they might share this with DC. Seonaid stated that DC should tell

CCC that DC no longer had LDOs and that it could be a shared project with them. John stated that CCC has land. He suggested that someone should ascertain what is involved in this work and find someone from the community to be directly involved in this project. **Action:** John to speak with CCC. Lavinia to speak to D Logie to say DC is interested and to ask what is involved.

7.1.1 Juliette stated that it was a twelve-month post to support young people and the aim was to build or renovate up to 20 houses across five islands. Nic stressed that we needed someone from the community. Juliette suggested that members could be asked at the anniversary event to give suggestions. Juliette to ask all those on the electoral role to say what they want. Seonaid stated that both residents and non-residents should have a say and that Juliette would undertake a survey regarding other projects. The link with Juliette ceased at 8.10 pm.

7.2 Business Coach - Update - Seonaid announced that Jim Bennett had been unwell. HIE is doing marketing with George. Lavinia to ask George about marketing.
Action: Lavinia

7.3 Third Sector Internships

Seonaid suggested that she would ask Jim Bennett about the feasibility of internships. Nic suggested this might be something for the Management Committee (MC) or useful for DC. Seonaid reported that expressions of interest were to be submitted by the 1st August 2013 and that the Internships would run from January 2014 until June 2014. Nic to discuss with the MC. This to be an item on the Agenda for the next Board meeting. **Action:** Seonaid, Jean and Nic.

7.4 Affordable Housing - covered above in item 7.1

8 An Cridhe

8.1 Management Committee Update - Nic reported they were making plans for the future. Anniversary events were seen to have high risk and low risk. Mention was made of proposed Basking Shark Tours. Seonaid stated that a member of the community had submitted an objection to the tours. Nic stated that the tours would bring business to the Bunkhouse. Regarding the Argyll/Coll partnership Nic stated that it was disappointing and there was a need to push evening classes.

The Link through Facebook with Juliette was re-established at 8.30 pm.

8.2 Seonaid reported that a member of TSL had visited at the weekend and that a further trip was planned regarding Solar. Seonaid mentioned the outstanding issue of the retention fund. John stated that TSL needed to tidy up snagging issues. He requested that he be copied in on e-mails from the architect. Nic stated that Tim had done a lot of work. The cost would need to be reclaimed.

8.3 Events Sub-Group - Nic reported that Emma Grant was to meet with George on Thursday regarding the outcome of the Recycling survey. Seonaid stated that George needed help with the volunteers issue. Seonaid suggested the MC talk to George about this. Seonaid suggested a 'brainstorming' session between MC the Board and Staff to look at the Volunteers issue. Nic stressed that we need to manage without the help of George and suggested October might be a good time to

undertake this.

The link with Juliette was terminated at 8.40 pm

Nic asked if staff could relocate hours to accommodate meetings. John suggested a training day for staff - or a workshop.

9 Affiliated Groups - No report

10 Other Business

10.1 Seonaid reported that Recycoll had requested a formal arrangement with DC. It was noted that if DC entered into an arrangement then expectations regarding finance would need to be clarified. Julian Senior, in attendance as a member of the public, was invited by Seonaid to comment.

10.1.1 Julian stated that use of the Village Hall entailed a large amount of money being involved and there were concerns regarding risk in employing people and in handing money. They had a voluntary group at present but it would be hard to get seven trustees.

10.1.2 Seonaid asked if Recycoll would like DC to consider this proposal. Lavinia commented that it was a big responsibility and risk. Seonaid stated that DC had the knowledge to facilitate and asked if the process to get to this point would entail much work. Fra would need extra funding for any extra work undertaken. John noted that DC is here to aid community activities and that DC had the resources. Seonaid mentioned parameters and insurance etc. Julian stated that they had insurance in place and that they could get a sub-policy for volunteers.

10.1.3 John stated that groups on the island have expensive insurance policies and asked if DC could have one policy to cover all. Lavinia supported this idea and stated that it would need to be looked at seriously.

10.1.4 Julian stated that it is a question of incorporation against liability. Seonaid stated that DC would be required to have reassurances from Recycoll. Seonaid suggested that Pamela could use this as a test case. It would need to be stated that there is separate funding for this stream. **Action:** Louis to contact Pamela Redpath.

10.2 A Pinkerton to visit Coll next Friday to meet Directors regarding the design process for an Cridhe. John said that he could be available.

10.3 Seonaid mentioned that Juliette would be visiting Tiree for the Development Trust Open Day on Saturday, 15th June. Anyone interested to contact Juliette.
Action: Seonaid to contact Juliette.

10.4 Seonaid stated that in the last year the promoting of tourism had been proposed and an informal tourism group had been established. Funding could be available for a salaried tourism post.

10.5 Julian asked for permission to acknowledge in a Recycoll report that Fra had helped in the application for Awards for All. This was granted.

10.6 Seonaid announced her resignation as Chair of the Board of Directors of Development Coll. Seonaid stated that she was looking for the least disruptive way

to step down and offered to give her continued support as a Director. John expressed thanks to Seonaid for her wonderful contribution. Seonaid said it had been a pleasure to be chair for two and a half years.

Thanks were expressed to those in attendance.

11 Date of Next Meeting - Wednesday, 3rd July 2013 at 7.30 pm at An Cridhe.