

## Minutes Development Coll 25<sup>th</sup> November 2015

Present Lavinia, Nic, Arlene, Margaret, Carol, George

Apologies Juliet

Also Present Peter Ings, Alison Jones

Nic declared an interest in the land should it be discussed.

### Mobile

- Two more Electric bills have been received. Lavinia to look at Bills with Jane **LMB**.
- There has been no further word from Derek although he had reported to Lavinia that he has an idea that he is going to pull out of the hat which should solve the issue. The difference is £1500.
- MOU's. NHS have been in touch to say there MOU is not quite right, one clause to be changed. Everyone has paid. **Action needed**.
- Key to cabinet couldn't be used. Rod was contacted and we had the wrong key so the new key is being sent.
- Nothing back from Tiree yet. Lavinia asked should we be targeting Mull? Lavinia to contact Moray Finch. **LMB**.

### AC

- Jim Bennet has been approached to ask if he can offer additional support and he has agreed. Jim is to be thanked for this offer of support. **LMB**. He is willing to help during the first couple of months next year with funding applications, preparation for bird festival, lottery reporting and provision of public toilets.
- Setting up an observatory but not a priority.
- There has been a meeting with Aileen the teacher, re working on events.
- We can use Hebridean centre for additional accommodation if need be.
- Basking shark Scotland bookings are in diary.
- Annual maintenance work to be done in December because of Artist in residence in January.
- Coll and Cosmos and other events to work on which are in the calendar.
- Key tasks for next 3 months are financial budgeting (Jim is coming in January to help with this), Strategy for next 18 months, Staffing, Usage of AC, Volunteering.
- George presented list of events from November 2015 to autumn 2016. Not all events are confirmed with some to be confirmed by visiting

performers for example. Extra column to be added to identify AC events versus external lets. George then presented a list of past events that have been organised by AC. George to add in staff costs to future such events. Arlene to help with spreadsheets. Lavinia is keen to add value to events. George mentioned, volunteers helping to reduce staff costs.

- RSAA Artist in Residence Kate Fahey, is a Print Maker. Meet and Greet evening on 7<sup>th</sup> January. There may be workshops.
- Christmas Party will be on Monday 7<sup>th</sup> December at Hotel. MC, Volunteers, Staff and Directors are all welcome. £15 per person for buffet.

#### MC

- Felicity has left the Island and the MC. Currently have 8 people attending including Tammy. Arlene has asked to see minutes and she is to be added to e-mail list.

#### Housing

- SLF application rejected because ACHA were not able to comit to building. We had positive feedback and are invited to apply next year when there will be more funding available. Rural housing fund funding is available next year for building and also a different package available from SLF. Lateral North report will not be out of date next year.
- Arlene to write a timeline for early in 2016 but will be dependent on when the rural housing fund put out the information. AC
- Thanks to Arlene for all the hard work on this project.

#### Health and Safety

- Legionella document from Jane to be read and signed
- Lighting in the car park is seriously deficient, can we do anything about it. Tim has recently changed the setting.
- Lavinia and Arlene felt that some aspects of the document were more detailed than it should be and Arlene is to discuss this with Jane. AC

#### AOB

- Recycoll letter. We feel it more appropriate to have all recyclables at one site. Carol to write a reply. CF
- Lavinia is writing the annual report. An official report that goes to OSCAR and a pretty one for the community. Content is more important than substance so a smaller, simpler version to be written.
- Karen is currently working on a list of members, Carol to check. CF

Next meeting....2<sup>nd</sup> Wed in Jan. 13<sup>th</sup>. 6pm.